
ARGYLL AND BUTE COUNCIL

HARBOUR BOARD

DEVELOPMENT & INFRASTRUTURE

14 JANUARY 2016

HARBOUR BOARD DEVELOPMENT DAY

1.0 EXECUTIVE SUMMARY

1.1 The key purpose of this report is to update Harbour Board members on key considerations arising from the Harbour Board Development Day on 4th September 2015, to review the forward agenda and to agree a programme of meetings for 2016/17.

1.2 The Harbour Board is invited to:

- a) note the feedback from the Development Day,
- b) review the Forward Plan and to agree that this will be a future standing item on the agenda
- c) agree the proposed dates for future meetings

HARBOUR BOARD DEVELOPMENT DAY

2.0 INTRODUCTION

- 2.1 The key purpose of this report is to update Harbour Board members on key considerations arising from the Harbour Board Development Day on 4th September 2015, to review the forward agenda and to agree a programme of meetings for 2016/17.

3.0 RECOMMENDATIONS

- 3.1 The Harbour Board is invited to:
- a) note the feedback from the Development Day,
 - b) review the Forward Plan and to agree that this will be a future standing item on the agenda
 - c) agree the proposed dates for future meetings

4.0 DETAIL

- 4.1 The Harbour Board Development Day took place on 4th September 2015 with the purpose of supporting members in their role as a member of the Harbour Board, providing background information on the role and function of the Board, supporting the development of skills to allow the Board to fulfil its role, to identify key issues for the Board to consider and to plan out the work of the Board.
- 4.2 Members were presented with a comprehensive overview of legislation, the piers, harbour and slipways across the Argyll and Bute area within the remit of the Harbour Board, marine operations and policy and strategic issues pertinent to the Board. In addition Paul Fuller, Marico Marine, gave a detailed presentation on the Port Marine Safety Code.

All presentations are available at the Elected Members Section of the HUB at <http://intranet.argyll-bute.gov.uk/members-seminars> or on request.

- 4.3 In discussion a number of aspirations were identified to support Harbour Board effectiveness as follows:

- Aim to deliver safe and resilient harbour facilities and management of marine activities.
- Ensure there is a sustainable business model to support economic growth including community partnerships.
- Create opportunities for extended use of facilities i.e. by seeking extended operating hours for Calmac services based on supply
- Identify key emerging markets who will want to use our facilities and shape service delivery to encourage uptake
- Enhance information sources and develop community and stakeholder engagement.

4.4 Members discussed a draft forward plan and it was noted that while this was a snapshot at a point in time and would be subject to change it would be a helpful tool in planning activity and supporting a focus on key priorities. It would also serve to support effective information flow across committees, groups and lead roles. Items proposed for inclusion in the plan were identified as follows:

- Performance Information
- Improvement Plan
- Impact of RET on Harbours
- Berthing and Charges Review
- Capital Investment
- Update on options for North Pier, Oban

4.5 The Board also highlighted the desire to undertake a programme of visits to Harbours at least once a year and this will be taken forward on appointment of the Marine Operations Manager.

4.6 Members considered an appropriate schedule of meetings for the Harbour Board and it was proposed that these should be scheduled on a quarterly basis after the meeting of the Environment, Development and Infrastructure (EDI) Committee with the recognition that a special meeting could be scheduled if required in accordance with Council Standing Orders. The proposed Harbour Board meeting dates for 2016/17 are therefore as follows:

Thursday 9th April 2016
 Thursday 13th August 2016
 Thursday 12th November 2016
 Thursday 14th January 2017
 Thursday 7th April 2017

5.0 CONCLUSION

- 5.1 Feedback on the Development Day was positive in reaching a common understanding on the role of the Harbour Board, key strategic policy areas and Marine Safety requirements. It highlighted the requirement to build in opportunities for a programme of visits to assist Members of the Board in fulfilling their role and this will be incorporated into the workplan and any associated development programme.
- 5.2 The draft work plan sets out the forward plan of reports that are scheduled to come to the Harbour Board and identifies Lead Officers. While it is recognised that this is a snapshot at a point in time and is subject to change it will assist Members in knowing when issues will come before the Board for consideration and will also improve knowledge and information flow between different committees and for all Elected Members and Council Officers. It is proposed that in future this is a standing item for review on the agenda and should be the final item on the agenda prior to any potential exempt items.
- 5.3 The Board is also invited to agree a programme of meetings for 2016-17 as outlined at paragraph 4.6.

6.0 IMPLICATIONS

- 6.1 Policy: Underpins commitment to support strategic focus on policy issues.
- 6.2 Financial : N/A
- 6.3 Legal : N/A
- 6.4 HR : N/A
- 6.5 Equalities: N/A
- 6.6 Risk: N/A
- 6.7 Customer Service: N/A

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21 December 2015

Ellen Morton

Chair, Argyll and Bute Council Harbour Board

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APPENDICES

Appendix 1: Draft Workplan